

**PERMISSION FOR USE OF COUNTY BUILDINGS AND GROUNDS**

Email to [commissioners@co.highland.oh.us](mailto:commissioners@co.highland.oh.us)

The Highland County Commissioners granting permission to (Applicant) \_\_\_\_\_ to temporarily use the Court House Property for the purposes of a meeting, ceremony, reception or other function, the said (Organization) \_\_\_\_\_ on behalf of themselves, and all other guests in attendance, agree to indemnify and hold harmless Highland County, is Board of Commissioners, and all Highland County employees, agents, heirs and assigns from and against all claims, damages and losses and expenses including reasonable attorney fees in the event that they or any of their guests, family, relatives and all other persons attending said meeting, ceremony, reception, or other function would have cause to bring an action arising out of bodily injury, illness, death or property damage while on Highland County property.

The undersigned understands that depending upon the facility being used there may be a fee in accordance with resolutions passed by the Board of County Commissioners that said fee, if any, shall be disclosed at the time of execution of this agreement.

The (Applicant) \_\_\_\_\_ understands and agrees to accept the County property in "as-is" condition, and agrees to clean and remove all trash, equipment, and debris from County property and to return the property to the County in the same condition as it was before its use. Further, the organization, group or individual understands that if it fails to clean or remove any items it brought or caused to be left on County property, the County will clean and dispose of the items and shall bill the cost, including all labor costs, to the responsible party who signs this agreement on its behalf.

Please describe the activities planned for your event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE: No signs of any kind will be permitted on the Court House lawn. **NO VEHICLES OF ANY KIND WILL BE PERMITTED ANYWHERE ON THE COURT HOUSE LAWN.** No tents, tables, cooking, or food dispensing will be permitted on the front Court House lawn. Tents, tables, cooking, and food dispensing may be placed on the South and North Sides of the Court House only. **NO ELECTRICAL USAGE IS PERMITTED WITH THIS AGREEMENT.**

Time/Date of Event: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Approved: \_\_\_\_\_, Commissioner, \_\_\_\_\_